

CALIFORNIA INSTITUTE OF TECHNOLOGY

RECOMMENDATION FORM MEMBER OF THE PROFESSIONAL STAFF

The Division of _____ recommends the appointment
of _____ as **Member of the Professional Staff.**

Current Classification: _____ Current Salary: _____

Upon designation as an MPS, the Division requests the appointee's salary to be _____.

Immediate Supervisor: _____

1. Academic Record: (Degrees, majors, dates, and schools)

2. Professional Experience: (Dates, positions, titles, employers including Caltech)

3. Summary of Qualifications:

Present a cogent rationale for the candidate's promotion to MPS.

- Describe the collegial interaction between the candidate and faculty.
- Discuss the candidate's contributions to the Institute's educational program.
- List relevant publications and talks authored or co-authored by the candidate and his/her contributions thereto.
- What is the candidate's standing/recognition in the local/national/international community? (Attach biography, bibliography, and supporting letters if appropriate.)

NOMINATING FACULTY MEMBER:

Date: _____

Signed: _____

Nominating Faculty Member

APPROVALS:

Date: _____

Signed: _____

Division Chair

Date: _____

Signed: _____

Assoc. Vice President, Human Resources

IACC APPROVAL DATE:

Signed: _____

Provost